

**SPECIAL PUBLIC MEETING OF THE BOARD OF DIRECTORS OF THE
ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND
Unconfirmed Meeting Minutes
August 20, 2009
Conference Room of the Desert Valley Regional Cooperative Offices
8055 North 24th Avenue, #103, Phoenix, AZ 85721**

1. Call to Order and Roll Call

The public meeting of the ASDB Board of Directors was called to order at approximately 8:47 p.m. by Board President Sherri Collins.

Present: Clifford Rowley, Ramon Mungaray, Sherri Collins, Bernhardt Jones, Mary Michaelis, Orlenda Roberts, Kacey Gregson arrived at 8:53 a.m.

Absent: Jodi Jerich & Michael Williams

Also Present: Superintendent Robert Hill

2. Board Leadership Training and Development

- A. Initial activity
- B. Review of Vision, Mission, Strategic Goals
- C. Board/administrative roles and responsibilities
- D. Discussion/development of operating and communication protocols
- E. Creating a board calendar (plan of action)
- F. Superintendent Evaluation instrument, goals and expectations

Karen Beckvar, Leadership Development Specialist with the Arizona School Boards Association, introduced herself, requested that each Board member do the same, and facilitated the Board training and development activities.

The Board received training in and discussed the following: Management by planning – continuous improvement cycle; ASDB’s vision, mission, strategic goals, and beliefs; Board calendar issues; Board and Superintendent roles, responsibilities, and relationship; Board and Superintendent communications and expectations; Board member, meeting and agenda requirements and expectations; critical issues facing ASDB; Superintendent evaluation instrument; additional training; Board code of conduct in governance, and in relations with administration, fellow Board members, personnel, community; Board conflict of interest; School Board operating protocol; rules of order during ASDB Board meetings; Board-Superintendent roles compared; Board goals and expectations.

Clifford Rowley, Ramon Mungaray, Sherri Collins, Bernhardt Jones, Mary Michaelis, Orlenda Roberts, Kacey Gregson and Superintendent Hill spoke to the issue.

Bernhardt Jones left the meeting at 10:02 a.m. and returned at 10:05 a.m.

Break at approximately 10:15 - 10:25 a.m.

Kacey Gregson left the meeting at approximately 11 a.m. and returned at approximately 11:03 a.m.

Sherri Collins left the meeting at approximately 12:13 p.m. and returned at approximately 12:15 p.m.

Orlenda Roberts left at approximately 12:19 p.m. and returned at approximately 12:21 p.m.

Break at approximately 12:35 – 1:05 p.m.

Board President Sherri Collins continued the discussion regarding Item 2F.

Ramon Mungaray, Kacey Gregson, Orlenda Roberts, Mary Michaelis, Bernhardt Jones, Sherri Collins and Superintendent Hill spoke to the issue.

It was moved by Bernhardt Jones, seconded by Ramon Mungaray that the Superintendent explore options to provide greater accessibility for deaf and blind students.

Upon recommendation of the Superintendent, the motion was amended as follows:

It was moved by Bernhardt Jones, seconded by Ramon Mungaray, and unanimously carried that the Superintendent explore options to provide greater accessibility for deaf and blind students in ASDB site-based programs.

It was moved by Mary Michaelis, seconded by Ramon Mungaray, and unanimously carried that the Superintendent consider all of the comments and wishes of the Board, put them together and bring them back to the Board at the next meeting.

The Board was reminded to remain cognizant when making requests of the Superintendent's multiple roles due to vacancies in two critical positions (Assistant Superintendent and Assistant Director of Finance) when making requests of the Superintendent.

3. Superintendent Search Process and Timelines for Discussion, Consideration, and Possible Action

Discussion Highlights: The need to develop an agency strategic plan before a Superintendent can be hired; the need for consistency in Superintendent position to allow Superintendent to be involved in strategic planning and implementation; the appointment of the Interim Superintendent on a contract basis to allow for needed consistency; clarification regarding the issuance of a contract to the Superintendent; Superintendent search timelines; impact of administrative vacancies on interim Superintendent; educational programming for students is the primary concern.

Clifford Rowley, Ramon Mungaray, Sherri Collins, Bernhardt Jones, Mary Michaelis, Orlenda Roberts, Kacey Gregson and Superintendent Hill spoke to the issue.

It was moved by Bernhardt Jones that the Board establish a timeline for selection of a new Superintendent by contract time 2010 and complete by contract time in March/April, seconded by Mary Michaelis, and failed to pass with a vote of 3 in favor (Clifford Rowley, Bernhardt Jones, Ramon Mungaray) and four opposed (Mary Michaelis, Kacey Gregson, Orlenda Roberts and Sherri Collins).

Clifford Rowley left the meeting at approximately 1:55 p.m. and returned at approximately 1:58 p.m.

It was moved by Mary Michaelis that the Board suspend the discussion regarding the Superintendent search until March 2010, seconded by Orlenda Roberts and failed to pass with a vote of all Board members opposing the motion.

It was moved by Orlenda Roberts to cancel the Superintendent search at this time, seconded by Mary Michaelis. Upon discussion, Orlenda Roberts withdrew her motion and Mary Michaelis withdrew her second.

4. Public Comment on Agenda Items

None.

5. Business Agenda

A. Appointment of a Board Finance Committee for the Remainder of Calendar Year 2009 for Discussion, Consideration and Possible Action

Discussion Highlights: Required number of members on the Board Finance Committee, and items reviewed by the Committee.

Robert Hill, Sherri Collins, Mary Michaelis, Ramon Mungaray and Clifford Rowley spoke to the issue.

It was moved by Sherri Collins, seconded by Kacey Gregson, and unanimously carried that the Board of Directors approve the appointment of Sherri Collins, Ramon Mungaray and Clifford Rowley to the Board Finance Committee for the remainder of calendar year 2009; and that Ramon Mungaray serve as the Chairperson of this Committee.

B. Second Reading of Policy CBA, Qualifications and Duties of Superintendent, for Discussion and Consideration

Discussion Highlights: Job description for the search, certification required for Superintendent.

Orlenda Roberts, Bernhardt Jones, Sherri Collins, Mary Michaelis and Ramon Mungaray spoke to the issue.

It was moved and withdrawn by Mary Michaelis to table this agenda item to the next Board meeting.

- C. Cancellation of the September 3, 2009 Regularly Scheduled Public Meeting of the Board for Discussion, Consideration and Possible Action

Sherri Collins spoke to the issue.

It was moved by Bernhardt Jones, seconded by Ramon Mungaray, and unanimously carried that the Board of Directors cancel the September 3, 2009 Board meeting.

- D. Second Reading of Revisions to Board Policy IKF, Graduation Requirements, for Discussion, Consideration and Possible Action

It was moved by Clifford Rowley, seconded by Orlenda Roberts, and unanimously carried that the Board of Directors adopt revision to Board Policy IKF, Graduation Requirements, effective this date August 20, 2009.

- E. Rescheduling of the 2009 October, November, and December Board meetings for Discussion, Consideration, and Possible Action

Discussion Highlights: Scheduling conflicts.

Sherri Collins, Ramon Mungaray, Bernhardt Jones, Kacey Gregson, Orlenda Roberts, Mary Michaelis and Superintendent Hill spoke to the issue.

It was moved by Bernhardt Jones, seconded by Ramon Mungaray and failed with a vote of 2 in favor (Bernhardt Jones, Ramon Mungaray) and five opposed (Mary Michaelis, Kacey Gregson, Orlenda Roberts, Sherri Collins and Clifford Rowley) that all of the Board meetings be on the second Wednesday of the month with a time to be determined.

It was moved by Sherri Collins, seconded by Bernhardt Jones, and unanimously carried that the Board of Directors reschedule the 2009 October, November and December meetings, due to a temporary conflict in scheduling, as follows:

October 1, 2009 meeting to Monday, October 5, 2009 in Tucson from 2 p.m. to 5 p.m.

November 5, 2009 meeting to Monday, November 2, 2009 in Phoenix from 2 p.m. to 5 p.m.

December 3, 2009 meeting to Monday, December 7, 2009 in Tucson from 2 p.m. to 5 p.m.

6. Consent Agenda for Consideration and Possible Action

- A. Acceptance of Donations from Valley of the Sun United Way and the Safeway Foundation
- B. Approval of Contracts and/or Agreements with J. O. Combs/Ranch Elementary School, The Arizona Board of Regents on behalf of The University of Arizona, Crane Schools, Barcelona Preschool, University Physicians Healthcare, Arizona Department of Education Child Nutrition Programs, Southern Arizona Blues Heritage Foundation, Desert Mosaic School and Kyrene Elementary School District #28
- C. Approval of Student Out-of-State Travel and Fund Raising Projects for SY 09-10
- D. Confirmation of July 9, 2009 Board Meeting Minutes

It was moved by Mary Michaelis, seconded by Orlenda Roberts, and unanimously carried that the Board of Directors approve consent agenda items A, B, C, and D.

7. Superintendent's Report/Summary of Current Events

Superintendent Robert Hill provided a summary of current events to the Board regarding beginning-of-the-year activities, budget status, assistive technology update, beginning-of-the-year regional cooperative visits, voucher funding, special education and federal funding, invitation to school functions, Information Technology update.

Clifford Rowley, Ramon Mungaray, Robert Hill, and Principal Sam Ace spoke to the matter.

8. Adjournment

It was moved by Ramon Mungaray, seconded by Mary Michaelis, and unanimously carried that the Board of Directors adjourn the meeting.

The meeting was adjourned at approximately 2:58 p.m.

ASDB Out of State Student Travel & Fundraising Requests for 2009-2010**Phoenix Day School for the Deaf****Out of State Student Travel:**

1. Event: Riverside Volleyball Invitational
 Site: Riverside, California
 Date: September 17th – 20th, 2009
 Dates of Travel: September 17th and September 20th, 2009
 Cost: \$2,800
 Funding Source: Extracurricular Credits, Athletic Account, Private Fund-Athletic, Fundraising
 Participants: High School Volleyball Players
 # of Students: Approximately 10
 # of Staff: Approximately 3

2. Event: National Deaf Prep Volleyball Tournament (Spike Out)
 Site: Wisconsin School for the Deaf
 Date: October 1-3, 2009
 Dates of Travel: TBD
 Cost: \$5,000
 Funding Source: Extracurricular Credits, Athletic Account, Private Fund-Athletic, Fundraising
 Participants: Girl Volleyball Players
 # of Students: Approximately 10
 # of Staff: Approximately 2

3. Event: Jr. NAD National Conference
 Site: Austin Texas
 Date: November 4 – 8, 2009
 Dates of Travel: November 4th, 2009 and November 8th, 2009
 Cost: \$3,600
 Funding Source: Extracurricular Credits, Fundraising, Jr. NAD Account, Tax Credit, Donations
 # Participants: 2 Delegates (students); 2 Observers (students)
 # Staff 2 Sponsors

4. Event: National Deaf Prep Wrestling Tournament
 Site: TBA
 Date: TBD
 Dates of Travel: TBD
 Cost: Entry Fee: \$5,000
 Funding Source: Extracurricular Credits, Parents, Private Athletic Fund, Fundraising
 Participants: HS Wrestlers
 # of Students: Approximately 10
 # of Staff: Approximately 2

5. Event: Roadrunner Classic (Basketball and Academic Bowl)
 Site: New Mexico
 Date: December 10 – 12, 2009
 Dates of Travel: December 10 and December 12, 2009
 Cost: \$3,100
 Funding Source: Extracurricular Credits, Athletics, Private Fund-Athletic, Fundraising
 # of Students: Approximately 20 – 25
 Participants: HS Basketball Players & Academic Bowl
 # of Staff: Approximately 3

6. Event: Clerc Classic
 Site: Fremont, California
 Date: January 13 – January 13, 2010
 Dates of Travel: January 13 and January 18, 2010
 Cost: \$1,000
 Funding Source: Extracurricular Credits, Athletic Account, Private Athletic Fund, Fundraising
 Participants: PDSB varsity basketball players, cheerleaders and coaches
 # of Students: Approximately 25
 # of Staff: Approximately 5

7. Event: Western States Basketball Classic
 Site: ASDB
 Date: January 27 – January 31, 2010
 Dates of Travel: January 27 and January 31, 2010
 Cost: \$2,900
 Funding Source: WSBC Fund, Extracurricular Credits, Athletic Account, Private Athletic Fund,
 Fundraising, and Trust Funds
 Participants: PDSB varsity basketball players, cheerleaders and coaches
 # of Students: Approximately 25
 # of Staff: Approximately 6

8. Event: West Regional Academic Bowl Competition
 Site: TBA
 Date: February – March 2010
 Dates of Travel: February - March 2010
 Cost: Approx \$2,500
 Funding Source: Trust Funds, Fundraisers, Extracurricular Tax Credit, Student Participation Fees
 # of Students: Approximately 5
 # of Staff: Approximately 2

9. Event International Trip
 Site: London, Paris, Rome
 Date: March 6 through March 14, 2010
 Dates of Travel: March 6 & March 14, 2010
 Cost: \$30,000
 Funding Source: Fundraisers, Tax Credits, Student Participation Fees, Grants
 # of Students: Approximately 10
 # of Staff: 3

10. Event: Senior Class Trip
 Site: TBD
 Date: Spring 2010
 Date of Travel: TBD
 Cost: TBD (Transportation, Food, Lodging, Entertainment)
 Funding Source: Fundraising, Extracurricular Credits, Student Participation Fees.
 # of Students: 2009 Graduating Senior Class members
 # of Staff: Approximately 2-3 staff
11. Event: National Association of the Deaf Youth Leadership Camp
 Site: Stayton, Oregon
 Date: TBA
 Dates of Travel: TBD
 Cost: \$3,600
 Funding Source: Parents; Fundraising, Jr. NAD Account, Tax Credit
 # Participants: 2 PDSD Jr. NAD Member Students

Fundraising:

- Roadrunner Athletic Club: Fundraising activities to support the Athletic Department and to support PDSD athletes with funds and activities; proposed fundraising activities are to include Spaghetti Dinners, Bingo Nights, Birthday Grams, Flowers, Raffles, Snack Bar, Contests, Silent Auctions, Santa's Secret Workshop, product sales, auctions, raffles, contests, etc.
- Elementary: Fundraising activities to cover a variety of expenses to include graduation caps and gowns for K students, field trips, etc. Activities to include Box Tops for Education, Target for Education, Fry's Cool Cash.
- Yearbook: Fundraising activities to support the Annual PDSD Yearbook; proposed activities are to include the sale of advertisements.
- HS Student Council: Fundraising activities to support PDSD's Homecoming events.
- MS Student Council: Fundraising for social activities and an end of the year party or trip.
- Junior Class: Fundraising activities to support the Annual PDSD Prom.
- High School: Continued Fundraising activities to support the Close Up 7-Day Learning Adventure trip to Washington D.C. in 2011.
- Middle School: Fundraising activities to support Battle of the Books, Science Club, MS Field Trips, Parties and other events. Activities to include discount cards, Fuddruckers or other restaurant fundraisers, Little Caesar's, Butter Braids, Candy Bars, Car Decals, Personalized pen holders, snacks/drinks, picture collages, car washes and candles.
- Library: Fundraising activities to support the PDSD Library; proposed fundraising activities are to include Book Fairs.
- Athletics: Fundraising activities to support Middle School and High School Athletics. Proposed Fundraising activities are Annual 3 on 3 Basketball and Volleyball Tournaments, 5 on 5 Basketball Tournaments, Car Washes, Spaghetti Night, Bingo, T-Shirt Sales, Sticker decal sales, etc.
- Retirement: Fundraising activities to support Retirement Social.
- Community Based Instruction: Fundraising activities to support CBI department snack/coffee shop, student work salaries and off campus outings. Proposed fundraising activities are to include silk flower arrangements, therapy pillows, name tag chains, craft/jewelry sales, coffee shop, snack shop, etc.
- Jr. NAD: Fundraising to support local community service activities, social events, and participation in the National Conference and Youth Leadership Camp. Fundraising activities to include car washes, selling snacks/drinks, talent show, parties and social events.
- Theater Dept: Fundraising activities to cover special Field Trips.

Tucson Campus – Deaf Residential Program**Out of State Student Travel:**

Event: Deaf residential California Adventure or Colorado Adventure
Site: Various locations in California (i.e., Universal Studios, Pacific Park, Sea World, Knott's Berry Farms, Six Flags, etc) or, if we can get a good deal at the Aspen Camp for the Deaf in Colorado, the students may select that over California
Date: April or May 2010
Dates of Travel: April or May 2010
Estimated Cost: Approximately \$500 per person depending on final plans and fundraising
Funding : Fundraising, Parent Donations and Business/Private Party Sponsors (no state money will be used for this trip)
Participants: Deaf residential students and staff
of Students: Approximately 30-35
of Adults: Approximately 15

Fundraising:

- Fundraising plans include (but not limited to): Craft sales, bake sales, yard sales, established fundraising product sales (i.e. candy, local business cards such as Applebee's, cookie dough, Octopus car wash, Eegees, etc), read a thon, car washes, drawings (we will contact local businesses for donations), "worker bee" days (students and staff do odd jobs for people), selling various items that don't conflict with other group sales on campus (t-shirts, jackets, etc), and various performances, movies, dances, fun activities, etc
- We do not anticipate that any one of the fund raising events on a given day will raise more than \$500. The fundraising processes that we went through back in 2007 to cover the cost of our trip to Disneyland for Deaf Awareness days has given us many ideas on how we can raise the money and how to plan a big trip such as this.

Arizona School for the Deaf (ASD)**Out of State Student Travel:**

1. Event: Academic Bowl
Site: Utah
Date: February 18-21, 2010
Dates of Travel: February 17-22, 2010
Estimated Cost: \$3,500
Funding: Fundraising, Trust Fund, Gallaudet University
Participants: HS and MS Students
of Students: Approx. 5-7
of Adults: Approx. 2-3
2. Event: RIT Science Fair
Site: Rochester NY
Date: March 2010
Dates of Travel: March 2010
Estimated Cost: \$10,000
Funding : Students, fundraising, Trust Fund, RIT
Participants: HS and MS Students
of Students: Approx. 12
of Adults: Approx. 4

3. Event: Close-Up Program
 Site: Washington, DC
 Date: May 2-8, 2010
 Dates of Travel: May 1-9, 2010
 Estimated Cost: \$15,000
 Funding: ASDB Funds, Close-Up Program
 Participants: HS Government Class Students
 # of Students: Approx. 8
 # of Adults: Approx. 2

4. Event: Oregon School for the Blind, Annual Goalball Tournament
 Site: Portland, OR
 Date: January 2010
 Dates of Travel: January 2010
 Estimated Cost: \$4,200
 Funding: Student Fees, Goalball Account, Tax Credit, Oregon School for the Blind
 Participants: Goalball Team
 # of Students: Approx. 20
 # of Adults: Approx. 5-6

5. Event: Schools for the Blind Goalball Tournaments
 Site/Dates: Colorado Springs, CO; September 2009; Estimated Cost: \$5,750
 Site/Dates: Tucson, AZ; October 16-17, 2009; Estimated Cost: \$800
 Site/Dates: Augustine FL; October 21-26, 2009; Estimated Cost: \$4,200
 Estimated Cost: \$10,750 (three tournaments, 2 of which are out of state)
 Funding: Registration Fees, Student Fees, Goalball Account, Tax Credit, Fundraising
 Participants:
 # of Students: Approx. 20
 # of Adults: Approx. 5-6

6. Event: Volleyball and Football Tournaments
 Site/Date: Riverside, CA; September 17-20, 2009; Estimated Cost: \$6,100
 Site/Date: Albuquerque, NM; September 24-27, 2009; Estimated Cost: \$5,900
 Estimated Cost: \$12,000 (two out of state tournaments)
 Funding: Fundraising, Registration Fees, Athletic Account, Tax Credit; Host Schools
 Participants:
 # of Students: Approx. 65
 # of Adults: Approx. 6

7. Event: Volleyball Annual Spike Out Tournament
 Site: Maryland at the Wisconsin School for the Deaf
 Date: October 1-4, 2009
 Estimated Cost: \$6,000
 Funding: Students, Fundraising, Athletic Account, Tax Credit
 Participants:
 # of Students: Approx. 15
 # of Adults: Approx. 5

8. Event: Western States Basketball Tournament, Boys and Girls
 Site: Albuquerque, NM at the New Mexico School for the Deaf
 Date: December 10-13, 2009
 Estimated Cost: \$5,300
 Funding: Students, Fundraising, Athletic Account, Tax Credit
 Participants: Boys & Girls Varsity Basketball Teams
 # of Students: Approx. 50
 # of Adults: Approx. 5-6

9. Event: Clerc Classic
 Site: Fremont, CA at the California School for the Deaf
 Date: January 2010
 Dates of Travel: January 2010
 Estimated Cost: \$5,900
 Funding: Students, Fundraising, Athletic Account, Tax Credit
 Participants:
 # of Students: Approx. 18
 # of Adults: Approx. 6

10. Event: Middle School Basketball Tournaments, Boys and Girls
 Site: Riverside, CA at the California School for the Deaf
 Date: TBD
 Estimated Cost: \$5,300
 Funding: Students, Fundraising, Athletic Account, Tax Credit
 Participants: Boys & Girls Middle School Basketball Teams
 # of Students: Approx. 35
 # of Adults: Approx. 6

11. Event: Berg/Seeger Track and Field Classic
 Site: TBD
 Date: March/April 2010
 Dates of Travel: March/April 2010
 Estimated Cost: \$3,500
 Funding: Fees, Donations, Fundraising, Tax Credit; Sponsorships
 Participants: Track & Field Team
 # of Students: Approximately 13
 # of Adults: Approximately 2

Fundraising:

- In order to cover expenses for the student trips, we will solicit donations from companies and service organizations within our community. We are asking permission to start with fundraising efforts immediately and to be able to accept donations. A large part of fundraising efforts this year will be for the Western State Basketball Classic and the International Trip.
- Southwest Airlines: Southwest Airlines donates two tickets for anywhere Southwest flies. The boys' and girls' basketball team and cheerleaders then conduct a drawing that helps pay expenses for hosting the WSBC. We hope to make about \$2000 on the raffle.
- ASDB Athletics: From time to time, teams will do a 50/50 drawing, 20/200 drawing, a center court three point shot attempt, Goalball shootouts, car wash, bake sale, Tucson Conquistadors, Arizona Blind and Deaf Children's Foundation, drawings, etc. Other possible sources of fundraising, but not limited to, may come from the following: Pueblo Optimist Club, Rotary Club, Arizona Desert Fire, Hillman Jewelry, etc. Funds go to the particular team that did the work.

Arizona School for the Blind (ASB)

1. Event: Junior Blind Olympics
 Site: California
 Date: April 2010
 Travel: April 2010
 Estimated Cost: \$18,206
 Funding: Tax Credit, Braille Olympic Fundraisers, Student Fees, Trust Fund,
 Donations
 Participants: B/VH Students
 # Of Students: Approximately 64
 Of Adults: Approximately 25

Fundraising:

Senior Class Trip: selling food and gift items on campus throughout the year. Contacting companies for donations, i.e., Albertson's for food. Anticipating \$4,000 collectively.

Blind Olympics: selling food and gift items on campus throughout the year. Contacting companies for donations, i.e., Albertson's for food, Soliciting sponsorships from Lion's Clubs, Optimist Clubs, etc. Conducting 50/50 raffles, raffle donated items, etc. Anticipating \$4,000 collectively.